

## **RAID PROTOCOL POLICY**

- To help MISC Group prepare for all possible dawn raid scenarios either at Menara Dayabumi, private premises, MISC Site Offices or MISC Vessels within and outside Malaysia.
- To provide information to all members staff on how raids are carried out so that staff will remain calm and cooperative during and after the investigation.
- To assist employees who may be directly involved in the raid to understand their individual roles and expectation.
- Enforcement authorities such as the Malaysian Anti-Corruption Commission (MACC) and the Malaysian Competition Commission (MYCC) are established to conduct investigation and prosecute cases involving the breach of anti-bribery and corruption and competition laws.
- To facilitate their investigation, the officials generally have wide powers to enter and search premises or raid the premises, with or without notice. The officials are empowered to conduct raids at:
  - The company's premises or means of transport;
  - Any other premises or means of transport where books or records may be kept that are relevant to the company's business and the subject matter of the investigation; and
  - The private homes of directors, managers, and other company staff members.
- The on-site powers of the officials during the raid include the following:
  - To examine and order the production of books and records related to the business and make copies thereof
  - To seal business premises, books and records; and
  - To ask questions or explanations on facts and documents and to record the replies.